



## CERAMIC STUDIO USE AND SAFETY GUIDELINES

Policy for Ceramics Facility, Adopted February 11, 2019

Reviewed by the Ceramics Steering Committee

Document C (Revised February, 2019)

### **Usage**

- Only Art Center members and students may use the ceramics facility.
- Children under 18 must be accompanied by a parent or guardian, or supervised by an instructor with a LIVESCAN on file.
- Only work produced through Art Center classes or activities will be fired in Art Center kilns.

### **Conduct**

- We reserve the right to revoke permission to use the studio to anyone.
- Radios/music only by mutual consent.
- Please do not touch or handle the work of others without their permission. The exception to this is volunteers who are loading/unloading kilns.

### **Cleanup**

- Start cleanup 15 minutes before closing/leaving the studio. Wheels and throwing bats should be cleaned of clay and water. Deposit clay in appropriate recycling buckets.
- Wipe down tables and counters in the hand-building and glaze areas.
- Dry clay and glaze dust are a health hazard. Do not sweep! Wipe clay and glazes with a damp sponge or mop.
- Clean and return tools to their proper places.

### **Clay and glazes**

- Only clay and glazes provided by the Art Center will be approved for firing in Art Center kilns.
- Purchased glazes must be tested and approved by instructors/attendants before use.
- Raku and soda firings are available by arrangement and for an additional fee.

### **Safety guidelines**

- Use personal protective equipment as necessary: Latex gloves when handling stains and glazes, safety glasses when chipping kiln shelves or using the bench grinder, dust mask when sanding green ware (always done in an open area) or encountering airborne particulates, asbestos gloves for handling hot items
- Avoid generating clay or glaze dust. Use a wet sponge or mob when cleaning up.
- Place heavy items on lower shelves.
- When lifting heavy items of 20 pounds or more, remember to bend your knees, securely grasp the item, and lift by straightening your knees. If the item is too awkward to adequately grasp, ask for help; do not attempt to move it by yourself.
- Kiln firing shall be conducted only by the studio attendant or trained volunteers.
- Use extreme caution near operating kilns. Do not touch or handle any kiln apparatus unless specifically instructed by the studio attendant or class instructor.