



Board of Directors Meeting Minutes Monday April 13, 2020

Goals for 2020

- ✓ Complete building façade renovation
- ✓ Board development and better delineate roles for other volunteers
- ✓ Improve relevant data collection and communication with membership

- 1) Call to order by _Susan_____ at 6:45_____ pm.
 - a) Roll Call: Board members attending: Susan Archibald (Chair), Karen Asherah, Frank Bauerle, Chris Finnie, Rebecca Goodman, David Kurtz, Evelyn Liesching, Noelle Lightbourne, Tina Masciocchi, Johanna McCormick
 - b) Guests:
 - c) Absent:
- 2) Motion to approve Consent Agenda and minutes from March made: Tabled. Chris to send again.
- 3) Board check-in: All okay except for Tina.

Board of Directors agenda items:

Actions taken since last board meeting on March 8th:

- Art Center closed as of March 16, in response to California State shelter-in-place order, which has been extended to May 5
- April 20X20 gallery show canceled
- Art After School second session canceled
- Youth Art Show to be rescheduled
- Featured Artist Show canceled for this year
- Adult classes and workshops have been cancelled through May 5
- Office manager has continued to see that bills are paid, updating website, taking care of Bookeo and other duties
- Raquel cleaned gallery and deck. I told her about fleas and she said that she did have some on her clothes when she finished
- When shelter in place was extended, we decided not to send our April calendar.

Questions for the board:

Are we closed "until further notice" or State and County Health Department date of May 5th? What should say on outgoing messages?

How and when should we be communicating with our membership?

Notice on website. On social media we're using, "until further notice." Over 200 followers on Facebook, Instagram, and Twitter.

Are sharing links. Asking people for art they're working on. Trying to do an online gallery. Do weekly email. Will have meeting to decide how to handle this.

Should curatorial be discussing revising the gallery schedule for the rest of this year?

Looked at a new schedule. But it seems premature to announce anything. We could do a virtual gallery show. Art League is doing something. Art Center in Pacifica has something. The Pajaro gallery is filming their shows and you can see those. Could make a slide show Artists take a picture of their work and send it in.

When we are allowed to reopen, what kind of continued precautions do we need to consider?

Could do some things outside.

Other things to be discussed:

Continuing payment to office manager. Right now she is busy, but this is not expected to last

The recent passage of bills having to do with unemployment insurance and grants for paying people, have got me thinking we should find out if we qualify. The process seems very chaotic. I would like to funnel money to our teachers who are affected by these closures.

Could pay art-after-school teachers and assistants for classes that were cancelled, and life drawing models. Pay from generosity fund. Chris moves to send out an email and ask who wants payment. Becca seconded. All in favor.

Flea problem

Chris to check and see if Mtn. Pest is still working. Becca moves to get it done while everybody is gone. Evelyn seconded. Becca or Susan can open up. Have them get in touch with Susan. Do inside and outside. Get estimate and send out. Can vote by email. The board voted to approve the \$175.00 estimate. Chris came in to do prep work, Susan came in the next day to meet Mountain Pest, and the spraying has been done. Carl came in to weed and reports no problems with fleas.

Art Council grant

Is giving us \$4,000 support grant. Also heard from Community Foundation. Letter said they're waiting to decide and will let us know before the end of April.

Art Council has special grant. Limited funds. Taking reserve into account and we own our building. So Susan wasn't thinking we'd qualify. General agreement. Probably don't qualify for CARES. Doesn't seem like a good idea.

Financials to be sent later as Gretchen was not feeling well this week.

Income is down YOY. Could cut out garbage service. Can check on our AT&T account and contract. Frank will check with Gretchen. Comcast could save us money. In good shape financially. May look into some fundraising. We're going to be down at the end of the year. But it doesn't look too bad. As Gretchen if it's better if she gets unemployment. Better for us if she keeps working.

Motion to adjourn made by ___Evelyn, Johanna seconded. All in favor. ____ at _7:30_____ p.m.