



Board of Directors Meeting Minutes Monday July 8, 2019

Goals for 2019

- ✓ Complete building façade renovation
- ✓ Board Development and better delineate roles for other volunteers
- ✓ Improve relevant data collection and communication with membership

- 1) Call to order by Susan at 6:40 pm.
 - a) Roll Call: Board Members Attending: Susan Archibald (Chair), Karen Asherah, Frank Bauerle, Chris Finnie, David Kurtz, Evelyn Liesching, Noelle Lightbourne, Tina Masciocchi, Johanna McCormick
 - b) Guests: Julie Erica, Dana Wheind
 - c) Absent:
- 2) Motion to approve Consent Agenda and minutes from April made by Johanna, seconded by Chris.
Vote: All in favor
- 3) Board check-in: Karen has a new kitty.
- 4) Board of Directors Agenda Items:
 - a) SCMAC Board recognition of death of Ted Berg: Donation to the SPCA. Chris moves \$200 from the generosity fund, Noelle seconded. Carried unanimously. Board members donated \$120 personally for a gift certificate to Scopazzi's. Evelyn to buy.
 - b) Annual meeting planning: Johanna and Tina need volunteers for setup and cleanup. Wed and Thurs, 7/17 and 18 is flower making. 4:00 to 6:00. Zack is coming to help with setup and cleanup.
 - c) Change in gallery shows this year, Tina: Going to extend All Fired Up instead of a featured artist. It will be 7 weeks.
 - d) On budget for the first 2 quarters. Will discuss in more depth next meeting.
- 5) Old business:
 - a) Can the sidewalk work be done before painting? That would require getting final bids and scheduling the work immediately. OR will it be okay to do sidewalk after painting is complete?
No. Painting first. Get extra paint for touch ups. Still waiting for final cement bids. Evelyn will follow up with Carl and Francisco.
 - b) At this time, the last day of Summer Art Camp is 8/2, the day the painter is scheduled to start work. Evelyn, would you please contact the painter and ask if he could start on Monday 8/5? Or even the weekend if he wants.
Yes. That's when he's going to start.
 - c) David and Carl have been making repairs to the front windows and door. What still needs to be done on those repairs, and what other preparations are we responsible for? Like removing the old wall kiosk, banner hardware, awning, other metal hardware and light fixtures – do we need to do this or will painter? We need to take it down.
Evelyn will ask the painter and email Carl about coordinating. Chris points out there's also a sign on the side that will need to come down.
 - d) We need to think about closing the gallery and canceling clay lab while prep and painting is being done. Is so, which days?
Evelyn will check on the schedule.
 - e) Select paint colors for building and trim. Evelyn moved to vote on the color. Chris seconds.
Base color: 6 for periwinkle. 2 for storm blue. 1 for peach.
Top of facade: 3 for the white top. 5 for solid. 1 abstention.
Eves: 5 for eggplant. 4 for green.
Door: 8 for the door as pictured. 1 abstention.
Window frames: 2 for eggplant. 4 for green. 2 for periwinkle. 5 for sills in eggplant and the rest in periwinkle.

- f) Assign Board member/members who will be leads for interfacing with the painter while work is being done.
Evelyn has volunteered.
- 6) Motion to adjourn made by ___Tina, second by Frank_____ at _8:15_____ p.m.

Consent Agenda Items:

Chair Report:

- 6/25 Monthly mailing to post office
6/25 SLV Roundtable Leadership Group
6/25 Community Meeting on living in rural areas covered fire safety and septic system.
6/26 Community Foundation presentations on funds
Met with Office Manager on Tuesdays
Weekly docent reminders

Chair/Committee Reports

- a) **Treasurer** (Frank) —
- i) Checking: \$25,659.41 (as of 7/2)
 - (1) \$617.15 restricted for SCCMP (museum partnership)
 - (2) \$855 restricted for Generosity Fund
 - (3) \$2454 restricted for Scholarship Fund
 - (4) \$1500 restricted for Arts Now Grant
 - (5) \$2000 restricted for Ceramics
 - (6) \$5800 restricted for Building Façade renovation
 - (7) \$12,433.26 available
 - ii) Money Market: \$50,285.65
 - iii) Exhibits brought in \$690.81 in gallery sales for June; total gallery sales for 2019 are \$4706.97.
 - iv) Membership —
 - (1) This month: 5 renewals, 2 new members, \$335 collected, 222 on the mailing list.
 - (2) Last month: 12 renewals, 3 new members, \$710 collected, 220 on the mailing list
- b) **Curatorial** (Tina) —
- c) **Facilities** (David, Evelyn) —
Evelyn has been communicating with Brian, the painter. He will not start on Friday, 8/2. Maybe Saturday.... pressure washing is the first order of business.
She will meet with him before the project begins to walk through it with him. Have your questions ready:-)
Also, the two-tone front idea may cost a bit more, because of the additional masking and care it will take to delineate the areas.
Sidewalk repair discussions continue. Susan has been working on this.
- d) **Fundraising/Grants** (Kathryn) —
- e) **Ceramics** (Noelle, David) —
- f) **IT/Website/Graphics/Social Media** (Johanna, David, Gretchen) —
Purchased software update for Quickbooks, \$50.
Submitted a calendar listing to the Press Banner for Flower Power!
- f) **Youth/Adult Education** (Gretchen, Kathryn) —