

Board of Directors
Meeting Notes Monday September 9, 2013

Goals for 2013 - 2014

- ✓ *Market the Art Center – Promote Membership, classes, & events, increasing community awareness*
- ✓ *Develop & implement an effective Adult Education Program*
- ✓ *Fundraising, fundraising, fundraising*

- 1) Call to order by Linda Levy at 6:35 pm.
Quorum established, Board Members Attending: Susan Archibald, Cynthia Armstrong, Noel Littlejohns, LAuruS Myth, Jody Snyder, Stephanie Triolo, Larry Worley
Executive Director: Linda Levy
Guests: Al Luckow
Absent: Julie Hendriks, Shahn Spratt
- 2) Motion to approve Consent Agenda and minutes from August made by Stephanie, seconded by Cynthia, Vote: all in favor.
- 3) Meeting Focus:
 - a. Website – progress report from Al Luckow
 - i. Al halted development of the site until a new web host is acquired. He advised the Board to own its own hosting, as opposed to having the site hosted on someone’s private account as it currently is, as a best business practice. When asked for a recommendation of hosting provider, he offered that the one he uses personally is called LunarPages, but the Center could choose any host they want. Cynthia made a motion to move the website to new host LunarPages, for a monthly charge of up to \$10, seconded by LAuruS, vote: all in favor. Cynthia offered to donate the first year’s fees, up to \$120.
 - ii. The event plugin Al chose to handle class registrations on the new site is not compatible with our current payment gateway (Elavon), and he recommended that we acquire one that is supported. Our 2-year contract with Elavon is up in October, which means we can cancel the account at that time and not be faced with a penalty for early cancellation. Cynthia made a motion to create a Paypal account for the Art Center and cancel the Elavon account, when the new site is ready to launch, seconded by Jody, vote: all in favor.
 - iii. Al reminded the Board of his suggestion to alter the logo. The board wished to table this issue for another meeting, at which time they would like to see a selection.
 - b. Facilities repairs
 - i. Stephanie reported on the completion of electric work by Hammer Electric. She was impressed with their work and would recommend them highly. Everything is now safe and we definitely got our money’s worth.
 - c. Facilities usage
 - i. Stephanie reported on changes being made to facilities access concerning the ceramics area, by the ceramics committee.
 - ii. Work-trade interns will sign a contract, which clearly spells out the terms of exchange, and will be reviewed periodically by the board representative of the ceramics committee. Individuals must be experienced in ceramics (5 years) to qualify for a work-trade arrangement.
 - d. Sharing responsibilities

- i. Larry volunteered to coordinate labor for monthly yard clean up.
 - ii. Linda will pass a list of tasks around to the board via email for people to add to and sign up for duties.
 - e. Policy review / adoption: Noel made a motion to adopt the policies for the Grants Committee, seconded by LAuruS, vote: all in favor.
 - f. Upcoming Events:
 - i. Ceram-A-Rama: Sept 7 = Workshop day, 10 a.m. – 4 p.m., followed by a Potluck BBQ & Movie @ 5:30
 - ii. Sept 15 = Day of Clay – contests, demos, etc. 11 a.m. – 5 p.m.
 - iii. Sept 29 = Take in holiday show, “It’s a Wonderful Life!”, 2 – 5 p.m.
 - iv. Oct 5, & 6 = Open Studios, 11 a.m. – 5 p.m. hosting 3 artists, Travis, Nora & LAuruS
 - v. Oct 11 = Opening Reception for “It’s a Wonderful Life!”
 - vi. Oct. 19, 20 Open Studios Encore = 11 a.m. – 5 p.m. hosting 3 artists, Travis, Nora & LAuruS
- 4) New Business: none.
- 5) Old Business: none.
- 6) Motion to adjourn made by Susan, seconded by all at 8:10 p.m.

Next meeting will be Monday, October 14, 6:30 pm at the Art Center.