

Santa Cruz Mountains Art Center

Conflict of Interest Policy

Adopted March 2010

The purpose of this Conflict of Interest Policy is to ensure the integrity and objectivity in carrying out the mission of the Santa Cruz Mountains Art Center. It also serves to protect the integrity of the Art Center's decision-making process, to enable our constituencies to have confidence in our integrity and to protect the integrity and reputation of volunteers, staff, associates and the board of directors. This Conflict of Interest Policy shall be reviewed, updated as necessary and signed by each Board Member, Staff, and kept on file with the Santa Cruz Mountains Art Center.

This Conflict of Interest Statement is intended to be used to inform the Art Center's Board of Directors of a possible conflict of interest with normal Art Center activities including, but not limited to: deliberations, motions, discussions, votes, and/or work in progress. A conflict of interest exists when a financial or other personal consideration may compromise, or appear to compromise, professional judgment or when outside professional activities interfere with obligations to the Art Center.

For Officers, Directors, Committee Members and Staff members:

Any member of the Art Center Board of Directors, Staff, who derives any personal profit or gain, directly or indirectly, by reason of his or her participation with Art Center shall disclose to the Art Center any personal interest which he or she may have in any matter pending before the Art Center. Additionally, they shall refrain from participation in any decision on such matter.

Any member of the Art Center Board, or Staff who is an officer, board member, or staff member of any art organization or art group in Santa Cruz County, shall identify his or her affiliation with such agency or agencies. Further, in connection with any program policy or Board action specifically directed to that agency or individual, he/she shall not participate in the decision affecting that agency or individual and the decision must be made and/or ratified by a board quorum.

Any member of the Art Center Board, any Committee and Staff shall refrain from obtaining any list of Art Center clients for personal or private solicitation purposes at any time during the term of their affiliation.

This is to certify that I, except as described below, am not now nor at any time during the past year have been:

- 1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party; doing business with the Art Center which has resulted in or could result in personal benefit to me.
- 2) A recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with the Art Center.

Any exception to 1 or 2 above are stated below with a full description of the transactions and of the interest, whether direct or indirect, which I have (or have had during the past year) in the persons or organizations having transactions with the Art Center.

I understand that this will be signed at the beginning of my affiliation with the Art Center and that I am obligated to notify the Art Center at any time if there is a change in those conditions,

Board member Staff

Date: _____

Signature: _____

Printed name: _____

Indicate Affiliations _____

(List on back if needed)